

Chateau Vermont

Hire Form



Private Hire/Weddings/Functions

Date of Event	
Type of Event	

Name		Telephone Home	
Address		Telephone Work	
		Telephone Mobile	
		Fax Number	
		Email	
Postal Code			

Areas of Property Required	
Number of People	

Hire Fee	
Deposit Required	

Cheques should be made payable to **Jersey Academy of Music Charity**



Terms and Conditions

Finishing Times:

- For all indoor events, any amplified live music (bands) must cease at 10pm. Other music may continue until midnight. The property must be vacated by 1am.
- For all marquee events, all music must cease at 10pm and the outside areas vacated by 11pm.
- Access to the Upper and Lower Lawns is daytime only, until 8pm.

Deposit: A non-refundable deposit of 20% of the Hire Fee is required to secure the booking.

Car Parking: Chateau Vermont provides on-site parking for up to forty vehicles. We cannot accept responsibility for any damage or theft. At the client's discretion, the front gates of the property can be securely shut once guests have arrived.

Set-up day: Access is granted the day before the event between the hours of 9am and 3pm to set-up.

Clear-out day: Access is granted the day after the event between the hours of 10am and 4pm to clear-out. Collections from suppliers can take place on Monday between the hours of 8am and 1pm.

Smoking: Smoking is not permitted in any part of the indoor areas of Chateau Vermont. Ash trays for public use will be positioned on the terraces.

Care of musical instruments: The Jersey Academy of Music owns several music instruments situated on the ground floor of the property (pianos and harpsichords). These instruments will be shut, and signs will be clearly placed showing that they are not for public use. The client must accept liability for any damage caused.

Staff: Members of Chateau Vermont staff will be onsite for all events to oversee the venue.

Disclaimer: The hirer accepts that the Jersey Academy of Music will not be responsible in any way for any damage or injury to personal property or persons on the premises.

Cleaning: Minor wear and tear is expected for events taking place at the chateau, however for any excessive repair or cleaning required the cost will be passed on to the hirer.

I hereby agree to the Terms and Conditions of this booking,

Signed _____ Date: _____

Thank you for holding your event at Chateau Vermont and helping to support the Jersey Academy of Music