

## Terms and Conditions

Finishing Times:

- For all indoor events, any amplified live music (bands) must cease at 10pm. DJ may continue until midnight. The property must be vacated by 1am.
- For all marquee events, all music must cease at 10pm and the outside areas vacated by 11pm.
- Access to the Upper and Lower Lawns is daytime only, until 8pm.

Deposit: A non-refundable deposit of 20% of the Hire fee is required to secure the booking.

Car Parking: Chateau Vermont provides on-site parking for up to forty vehicles. We cannot accept responsibility for any damage of theft.

Set-up day: Access is granted on Friday between the hours of 9am and 3pm to set-up, however, please note that the Library (children's room) can only be set up on the morning of the event, as music tuition takes places on Fridays from 3pm, and utilises this space.

Clear-out day: Access is granted the following day between the hours of 9am and 1pm, to clear-out.

Noise: No amplified music is permitted at any of the outside areas of the property.

Use of balconies: The balconies must be kept clear of all furniture except for the Chateau Vermont furniture already in place. The balconies can be used as a drinks reception area, but not as a food service, cooking, dining, or bar area. The balconies will be closed off at 10pm, and the outside area at the front of the property will remain open for smokers for the remainder of the evening.

Numbers: The Grande Salle can seat up to a maximum eighty, and Vermont Hall can seat up to a maximum of one hundred. The total maximum guests (including evening guests) is 140.

Smoking: Smoking is not permitted in any part of the indoor areas at Chateau Vermont.

Kitchen: The kitchen facilities are for the use of licensed catering companies only.

Care of musical instruments: The Jersey Academy of Music owns several musical instruments situated on the ground floor of the property. These instruments will be shut, and signs will be clearly placed showing that they are not for public use. The client must accept liability for any damage caused.

Staff: A member of Chateau Vermont staff will be onsite for all events to oversee the venue.

Disclaimer: The hirer accepts that the Jersey Academy of Music will not be responsible in any way for any damage or injury to personal property or persons on the premises. The hirer also accepts that the Jersey Academy of Music will not be responsible in any way for the loss or theft of any property, both personal and catering (i.e., wine/glasses/tableware), before, during, or after the event.

Cleaning: Minor wear and tear is expected for events taking place at Chateau Vermont, however for any excessive repair or cleaning required, the cost will be passed on the hirer.

I hereby agree to the Terms and Conditions of this booking

Signed \_\_\_\_\_

Date \_\_\_\_\_

*Thank you for holding your event at Chateau Vermont and helping to support the  
Jersey Academy of Music*